

NOTICE FOR COMMENCEMENT OF EARTHWORKS

StarHub Ltd
SHINE Infrastructure Department
67 Ubi Avenue 1
#05-01 StarHub Green Singapore
408942
Email: plantmapnce@starhub.com

Submitted By: TCDW / Contractor

New ☐ Plant Map: _____

Application:

Extension: ☐ Ref No: _____

For Official Used

Date Received:	_____
Emergency Works ID:	_____
S/No:	_____

1. EARTHWORKS CONTRACTOR'S PARTICULARS

Company Name _____	Contact Person _____
Telephone No. _____	Mobile No. _____
Email Address _____	Designation _____
Company Address _____	
Postal Code _____	

2. SITE SUPERVISOR'S PARTICULARS

Company Name _____	NRIC / FIN No. _____
Site Supervisor's Name _____	Mobile No. _____
Telephone No. _____	

3. PROJECT DETAILS

Employer _____	Project Officer _____
Telephone No. _____	Mobile No. _____
Contract Period: From (DD/MM/YYYY) _____	to (DD/MM/YYYY) _____
Contract No. _____	Works Order No. _____

4. TCDW's PARTICULARS

Name _____	NRIC No. _____
Telephone No. _____	Mobile No. _____
Licence No. _____	Expiry Date (DD/MM/YYYY) _____

5. EARTHWORKS DETAILS

Location of Proposed Earthworks _____
Duration: From (DD/MM/YYYY) _____ to (DD/MM/YYYY) _____

Does your Earthworks involve Road Opening? Yes / No

Nature of Proposed Earthworks _____

Please mark [X]

Open trench excavation []	Soil investigation []
Sinking of earth rod, casing or tubes []	Boring, dredging, jacking, levelling, piling or Tunnelling []

*Delete whichever not applicable.

Others (Please specify) _____
 Pipes Affected (State all) _____ (No. of ways) identified by TCDW _____
 Distance of work area boundary from cable plant _____ meter
 Depth of Earthworks _____ meter
 Actual Commencement Date (DD/MM/YYYY) _____
 Estimated Completion Date (DD/MM/YYYY) _____

Are the earthworks carried out pursuant to S29(2) of the Telecommunications Act (Cap. 323)? **Yes / No**
 (Note: In the case of earthworks carried out in the interest of public or private safety as described under S29(2), this form must be submitted within seven days after the earthworks have been commenced.).

**Earthworks contractors who intend to carry out road opening works is advised to complete Steps 1 & 2 and submit the NCE application and road opening application concurrently.*

6. PARTICULARS OF PARTY WHO IS INSTRUCTING OR SUPERVISING THE EARTHWORKS CONTRACTOR IN THE PERFORMANCE OF EARTHWORKS (IF ANY)

Company Name	_____	Contact Person	_____
Telephone No.	_____	Mobile No.	_____
Email Address	_____	Designation	_____
Company Address	_____		
Postal Code	_____		

7. DECLARATION BY EARTHWORKS CONTRACTOR (Please read carefully)

The Contractor hereby declares and confirms as follows –

- (a) We are the contractor that will be carrying out the actual earthworks notified above.
- (b) We have read and understood the requirements stated in the document issued by StarHub Ltd (“**Licensee**”) and made available on the Licensee’s website titled “Requirements to be Complied with by Earthworks Contractors for the Prevention of Damage to Telecommunication Cables” (the “**Licensee’s Earthworks Requirements**”).
- (c) We undertake to strictly comply with the Licensee’s Earthworks Requirements in relation to the proposed earthworks. Without limitation, we confirm that –
 - (ii) we have procured the Licensee’s service layout plan;
 - (iii) we have engaged a Licensed Telecommunication Cable Detection Worker (“**TCDW**”) to carry out cable detection work to locate the Licensee’s telecommunication cables;
 - (iv) we have ensured that the locations and routes of the Licensee’s telecommunication cables have been physically marked out by the TCDW throughout the entire vicinity of the proposed earthworks in an accurate and proper manner; and
 - (v) we have briefed all contractors and personnel at the work site, including the party who is instructing or supervising us in the performance of earthworks (if any), on the locations and routes of the Licensee’s telecommunication cables and the measures to be taken to prevent damage to the cables.
- (d) We will arrange for the Joint Site Meeting to be conducted with the Licensee and the TCDW to verify the locations and routes of the Licensee’s telecommunication cables on-site.
- (e) We will be carrying out the manual digging of trial holes to **positively locate and physically expose** the Licensee’s telecommunication cables at the proposed trial hole positions which are indicated in the TCDW’s

*Delete whichever not applicable.

cable detection report attached to this NCE (subject to confirmation of the exact trial hole positions which we are to dig pursuant to the Joint Site Meeting).

- (f) Upon completion of the trial holes, we will arrange for the conduct of the Joint Trial Holes Inspection with the Licensee and the TCDW to verify that we have ascertained the exact location of all the Licensee's telecommunication cables throughout the entire vicinity of the proposed earthworks.
- (g) We shall not proceed with the proposed earthworks until we receive the "Final Approval for Commencement of Earthworks" from the Licensee.
- (h) The information submitted in this NCE and the attached documents are true, correct and complete to the best of our knowledge.

Signature and Date

Name and Designation

Contractor's Name

Date and Company Stamp

8. FEES

A fee of \$324.00 (every 1.5km), inclusive of 8% GST will be charged for each NEW Notice for Commencement of Earthworks application processed by StarHub Ltd.

For NCE extension, a fee of \$21.60, inclusive of 8% GST will be charged for any request for NCE extension.

Please attach and submit the following together with the NCE:

- (a) the latest version of the TCDW's cable detection report and the Licensee's service layout plan;
- (b) the exact positions and number of proposed trial holes that will be dug by the Contractor*, to be clearly indicated and marked up on the TCDW's cable detection report; and
- (c) the works schedule for the proposed earthworks.

*The proposed trial holes –

- shall be positioned on and along the routes of the telecommunication cables indicated in the TCDW's cable detection report;
- shall, where the Licensee's service layout plan and the TCDW's cable detection report indicate the route of the cables to be running in a straight line, be spaced at intervals of no more than 30m apart for such segments of the cables;
- shall, where the Licensee's service layout plan and the TCDW's cable detection report indicate the route of the cables to be running in a curved or meandering line, be spaced at intervals of no more than 10m apart for such segments of the cables; and
- shall be spaced at appropriate intervals of no more than 30m apart (and where curved or meandering, no more than 10m apart) along the route of the telecommunication cables throughout the entire vicinity of the proposed earthworks.

*Delete whichever not applicable.